

2008 Instructions for Form 990 (Core Form)

Part I Summary

TIP: Because Part I generally reports information reported elsewhere on the form, completion of Part I should be deferred until after the other parts of the form are completed. See General Instructions Item C, Sequencing Chart to Complete the Form.

Complete lines 3-5 and 7-22 by using applicable references made in Part I to other items.

Line 1. Mission or significant activity. Describe either the organization's mission or its most significant activity for the year, whichever the organization wishes to highlight on the summary page.

Line 2. Discontinued operations or major dispositions. Check this box if the organization answered "Yes," to Part IV, Lines 31 or 32, and complete Schedule N (Liquidation, Termination, Dissolution or Significant Disposition of Assets), Part I or Part II.

Line 6. Number of volunteers. Provide the number of **volunteers**, full-time and part-time, who provided volunteer services to the organization during the reporting year. Organizations that do not keep track of this information in their books and records or report this information elsewhere (such as in annual reports or grant proposals) may provide a reasonable estimate, and may use any reasonable basis for determining this estimate. Organizations may, but are not required to, provide an explanation in Schedule O of how this number was determined, and the types of services or benefits provided by the organization's volunteers.

Line 7b. Unrelated business taxable income. If the organization is not required to file a Form 990-T for the tax year, enter "0". If the organization has not yet filed Form 990-T for the tax year, provide an estimate of the amount it expects to report on line 34 of the Form 990-T when it is filed.

Lines 8-19. Prior year (2007) amounts for 2008 filings. If this is an initial return, or if the organization filed a Form 990-EZ or Form 990-PF for the prior year, leave the "Prior Year" column blank. Use the following list to determine what to report on these lines for prior year revenue and expense amounts from the 2007 Form 990:

Line 8, Contributions and grants (Part I, line 1e of 2007 Form 990)

Line 9, Program service revenue (Part I, lines 2 and 3)

Line 10, Investment income (Part I, lines 4, 5, and 7, less any royalties reported in line 7, and 8d)

Line 11, Other revenue (Part I, lines 6c, 9c, 10c, and 11, plus any royalties reported in line 7)

Line 12, Total revenue (Part I, line 12)

Line 13, Grants and similar amounts paid (Part II, lines 22a-23, column (A))

Line 14, Benefits paid to or for members (Part II, line 24, column (A))

Line 15, Salaries, other **compensation**, employee benefits (Part II, lines 25a-28, column (A))

Line 16, Professional fundraising expenses (Part II, line 30, column (A))

Line 17, Other expenses (Part II, lines 29 and 31-43g, column (A))

Line 18, Total expenses (Part II, line 44, column (A))

Line 19, Revenue less expenses (Part I, line 18)